



Office of the Director  
**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,**

SHEIKHPURA, PATNA – 800 014 (Bihar, India)

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**Only through E Tendering process on website [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in)**

**NOTICE INVITING TENDER FOR CIVIL & ALLIED WORK**

**TENDER NOTICE NO.- 58/ (C)/E-Tender/2014-15**

Percentage rate Tender for Civil & PHED Work for Construction of Boys Hostel in Existing Service Block works in two bid system (Technical and Price bid) is invited through e-tendering process from eligible and qualified contractors for the following work. Intending bidders must be registered with e-procurement cell on [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in). After registration bidders will get user id, password and digital signature which will provide an opportunity and eligibility to take part in e-tendering process.

| Name of work  | Estimated Cost | Earnest Money | Cost of Bid Document<br>Non Refundable | E-tendering fee<br>Non Refundable | Time of completion of work |
|---|----------------|---------------|--|-----------------------------------|----------------------------|
| 1   | 2              | 3             | 4                                      | 5                                 | 6                          |
| Civil & PHED Work for Construction of Boys Hostel in Existing Service Block at IGIMS, Patna | Rs.64,14,291   | Rs.1,28,286/- | Rs. 10,000/-                           | Rs. 1,124/-                       | <b>4 Months</b>            |

Time schedule is as follows: -

|     |   |   |
|-----|---|---|
| 01. | Date/Time for obtaining BOQ<br>(Only on <a href="http://www.eproc.bihar.gov.in">www.eproc.bihar.gov.in</a> )  | 15 / 10 / 2014 to 05 / 11 / 2014 till 3.00 PM   |
| 02. | Last date/ time for submission of complete tender/quotation Document<br>(Only on <a href="http://www.eproc.bihar.gov.in">www.eproc.bihar.gov.in</a> ) | 05 / 11 / 2014 at 3.30 PM   |
| 03. | Date / Place of opening of tender / quotation<br>(Technical bid only on <a href="http://www.eproc.bihar.gov.in">www.eproc.bihar.gov.in</a> )          | 07 / 11 / 2014 at 3.30 PM<br>in Conference Hall of IGIMS, Patna   |
| 04. | Date / place of opening of tender / quotation<br>(Price bid only on <a href="http://www.eproc.bihar.gov.in">www.eproc.bihar.gov.in</a> )              | Date of opening of price bid of technically viable tender shall be intimated only through <a href="http://www.eproc.bihar.gov.in">www.eproc.bihar.gov.in</a> and on Institute web site <a href="http://www.igims.org">www.igims.org</a> |

**Particulars in brief :**

1. Authority to sanction the tender : **Director, IGIMS, Sheikhpura, Patna-8000014.**
2. Any Contractor with valid Registration with Building Construction Department, road Construction Department , C.P.W.D., Bihar Rajya Pool Nirman Nigam, Indian Railway may participate in this tender.
3. Tender shall be carried out only through e-tender procedure at the website ([www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in)). For any information regarding e-tender procedure, bidder may contact at Help Desk, First Floor. M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, Patna-800001. and may contact also on Ph-0612-2523006, Mob. 9939035696.
4. Bidder desiring to participate in the tender shall have to get registered with e-procurement. Necessary registration forms are available at the website. Bidder will get user id and password by registration. Bidder shall have to obtain DSC (Digital Signature Certificates) also. Bidder shall be able to participate in tender using user id, password, DSC and internet.

5. Bidder shall have to obtain (download) tender papers and submit (upload) their bids at the website [www.eproc.bih.gov.in](http://www.eproc.bih.gov.in)
6. Prescribed forms filled up at specified places and necessary documents shall (in hard copy) be submitted in office of the Director, IGIMS, Patna on or before the stipulated time by Regd./Speed Post/Courier. Information regarding tender opening or any corrigendum regarding tender shall be available at the website only.
6. The cost of tender document is non-refundable and it should be in the shape of Demand draft from any nationalized bank, payable in favour of "Director, IGIMS, Sheikhpura, Patna-14. Original Bank Draft shall be submitted at the office of the Director, IGIMS, Sheikhpura Patna-14 till last date and time of submitting (uploading) tender papers with technical bid.
7. The Earnest money shall be acceptable with Technical bid in the shape of Demand Draft (DD) in favour of Director ,IGIMS ,Sheikhpura, Patna of any schedule bank, otherwise Tender will not be considered as responsive. The Bid validity period of 180 days from the date of submission of tender/quotation.
  - (a) Tender/quotation processing fee (Non Refundable) Rs.1,124/- is mandatory to be paid through on line mode i.e. Internet payment gateway (credit/debit card, net banking, NEFT/RTGS)
  - (b) Bids along with necessary on line payment must be submitted through e-procurement portal [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in) before the date & time specified in the N.I.T. The department does not take any responsibility for the delay/non submission of tender, quotation/ non reconciliation of on line payment caused due to non availability of internet connection, network traffic /holidays or any other reason.
8. Regarding any information of the proposed work, bidder should contact the Executive Engineer, (C), IGIMS Patna on any working day, before submission of bid.
9. The undersigned has right to extend or cancel the Bids without declaring any reason

## 10- **ELIGIBILITY CRITERIA :**

### **Experience**

Interested tenderers who fulfill the following eligibility criteria, shall be only eligible to participate in this Bid process.

The contracting Firm/ Agency should have satisfactorily completed as a prime contractor during the last five years, ending March 2013.

**Three** similar works each costing not less than 40% (forty percent) of the estimated cost or completed **two** similar works each costing not less than 60% (sixty percent) of the estimated cost or completed **one** similar work costing not less than 80% (eighty percent) of the estimated cost.

## 11. **BIDDING PROCESS**

### **DOCUMENTS AVAILABLE**

Following documents related to this tender are available at website which should be downloaded by the bidder:-

- a) TENDER DOCUMENT (Document available in Tender free View)
- b) **TECHNICAL BID SHEET**

**Bidder shall have to download empty document and upload filled file for evaluation of technical bid.**

- c) **BOQ FINANCIAL BID**

**Bidder shall have to download BOQ and upload filled file for evaluation of financial bid.**

## 12. **EVALUATION OF BID**

Bid shall be evaluated in two stages:

- a) Evaluation of technical bid which consists of Eligibility of bid and documents to assign with technical bid.
- b) Evaluation of financial bid

### **(13) ELIGIBILITY OF BID**

Bidders should submit (upload) Notarized copy of the following documents to evaluate their eligibility, otherwise bid will not be considered for Evaluation of Technical Bid and bid will be summarily rejected:-

- (i) Required Bank Draft in favour of Director, IGIMS against fee for Tender Papers and e-tendering fee as per instruction on Sl.No.14 of N.I.T.
- (ii) Required Earnest money in shape of Demand Draft in favour of Director, IGIMS.
- (iii) Valid Registration in Building Construction Department, Road Construction Deptt, C.P.W, Bihar Rajya Pool Nirman Nigam, PHED & Indian Railway.(applicable for Group-B only)
- (iv) Valid Character certificate issued by District Magistrate or SP.
- (v) Valid Labor License issued by Labor Department.
- (vi) Sales Tax / VAT registration.
- (vii) PAN

### **(14) DOCUMENTS TO ASSIGN WITH TECHNICAL BID**

Bidder should upload the following documents in addition to the required documents as per eligibility of bid in support of technical evaluation. Documents shall be attached in the same sequence as noted down below.

- I) Audited Annual Financial Turnover from Chartered Accountant for the years
  - a- 2010-11
  - b- 2011-12
  - c- 2012-13
  - d- 2013-14
- II) Certificates by Employer for successful completion of works or final payment certificate during last five years, from date of submission of tender, specifying.
  - a- Name of work
  - b- Employer
  - c- Location
  - d- Contract amount
  - e- Date of start
  - f- Date of completion

Bidders should have experience of similar work completed during last five years. Minimum one similar work costing not less than 80% of the estimated cost or two similar works costing not less than 60% of the estimated cost or three similar works costing not less than 40% of the estimated cost.

- III) List of Works in hand (Existing Commitment) specifying
  - a- Name of work
  - b- Employer
  - c- Location
  - d- Contract amount
  - e- Date of start
  - f- Date of completion.
- IV) Document showing ownership of plants and equipment needed for successful completion of work :-
  - a- Concrete Mixer with weighing facility
  - b- Steel centering and shuttering showing area in square feet
  - c- water Tanker
  - d- Vibrator
- V) Details of financial availability:-
  - a- Undertaking on non-Judicial stamp for cash investment of 25% of estimated cost for this work.
- VI) Certificates in the form of Affidavit by the bidder for: -
  - a- Bidder never been debar/rescind for any project which was taken up by bidder
  - b- Bidder had no relative or any person directly or indirectly involved in design, execution, supervision and testing of this tender.

VII) Bidding Capacity statement

$$\text{Bidding Capacity, BC} = A \times N \times 2 - B$$

Where,

A= Maximum ATO at current price level (with 8% annual indexation)

N = Time of completion of this tendered work in years

B = Value of works in hand (Existing Commitment of Bidder)

**(15) EVALUATION OF FINANCIAL BID**

- i- The financial bid of only those bidders shall be opened who will qualify in evaluation of Technical Bid.
- ii- The Bidder should quote the rates including item of works incorporated in BOQ, all materials, all labour, all taxes, royalty, carriage, tools and plants and contingent expenses.
- iii- It will be presumed that the Bidder has carefully examined & have satisfied himself completely with: nature of works, extent of liability of the work, bill of Quantity specification, conditions of Tender, approved quarries, materials carriage leads, condition of the site of works, means of communication, approach road for access to the works site, availability of site, labor in connection with the completion of work etc. No claim either for cost or for extension of time will be entertained on anyone of these or similar ground.
- iv- If the overall rate quoted by Bidder is less by more than 15% of Estimated Cost the tender will be declared invalid and shall be rejected.
- v- Quantity of items stipulated in Bill of Quantities may increase or decrease.
- vi- If amount of financial bid of bidders are same, work shall be allotted by draw of lots.
- vii- Any information related to tender shall be collected from the office of the related Executive Engineer or Superintending Engineer on any working day.
- viii- Tender incomplete in any respect shall not be entertained.
- ix- Conditional Tender shall not be entertained.

**(16) CONDITIONS FOR TENDER**

- I. On acceptance of tender, it will be obligatory to deposit Initial Security money @ 5% of the amount of the approved tender, in shape of Demand Draft in favour of Director, IGIMS, sheikhpura, Patna-14.Engineer.
- II. If Earnest money already deposited along with the tender is likely to form part of Initial Security Money Deposit, then the Balance Initial Security money shall be deposited to execute Agreement, within 10 (ten) days of issue of letter of acceptance of tender, failing which, the offer shall be rejected and Earnest money forfeited.
- III. Earnest money of the unsuccessful Bidder will be refunded on request by Bidder.
- IV. Power of attorney of authorized signatory and Constitution of firm shall have to be produced by Contractor on demand.
- V. Letters issued through registered post shall be deemed to have been served to the bidder.
- VI. Agreement of works shall be drawn on PWD Form F2 (excluding clause 23).
- VII. Notice inviting Tender and conditions for tender shall form part of Agreement.
- VIII. Agreement shall be executed subject to availability of fund for the job.
- IX. Works shall be executed as per approved design and drawing and as per CPWD specifications. In case of difference of opinion on any issue, the practice laid down in B.I.S. specifications shall be followed.
- X. Contractor shall furnish the department the detailed weekly program of works of the project and methodology & equipment to be used on the project and get approval from Engineer in Charge within 5 days of execution of agreement and communicate Engineer in Charge with the proportional progress of works with respect to the program.

- XI. No construction material or machineries will be supplied by the Department.
- XII. Materials to be used in works shall be got approved in advance in writing by Engineer in Charge.
- XIII. Samples of materials including concrete cubes shall have to be tested from the approved Laboratories at Contractor's cost at different stages of works as per direction of the Engineer in Charge.
- XIV. No equipment or personnel will be removed from site without permission of the Engineer in Charge.
- XV. Contractor shall keep the Construction site neat and accessible for frequent inspection of works. All facilities shall be provided by contractor for checking the works.
- XVI. Site Order Book with numbered pages and bearing the certificate of the Engineer in Charge shall have to be maintained by the Contractor at the site of work, and it will have to be produced to the Engineer in Charge, to record any instruction concerning the work. This shall be the property of the Department after the completion of work.
- XVII. Contractors or their responsible authorized agent shall be required to be present at site during execution of works to receive instructions from departmental officers. Any instruction given to contractor's agent, regarding the works shall be deemed to have been delivered to the contractor.
- XVIII. Undesirable person or rejected materials shall have to be removed from work site by Contractor immediately.
- XIX. The Contractor shall arrange necessary accommodation, lighting, drinking water and contingent medical aid for labors at his own cost and Contractor shall comply all labor rules prevalent in the locality.
- XX. The Contractor shall be responsible for any damage or loss to public property due to negligence of his labor or staff and the damages shall be made good at his own cost.
- XXI. Contractor shall be held responsible for any accident occurring due to negligence at works site and compensation against such accident shall be borne by contractor.
- XXII. Deduction @ 5% of the total value of each bill shall be made as Balance Security Deposit, so that, net security deposit at the last stage of payment achieves at 10 % of the total value of work done.
- XXIII. No work beyond agreement shall be executed by the contractor unless ordered by the Engineer in Charge in writing in the Site Order Book and the claim for such work shall be submitted regularly in every month. If the claim is not received in the month to which it relates, it shall be treated as debarred and be disallowed.
- XXIV. No claim shall be entertained on account of fluctuation in rates, idle labor, non supply of materials or delays due to any other reasons.
- XXV. All required papers as per eligibility of bid & documents to assign with technical bid must be notarized for this work by Public notary.
- XXVI. All required papers in original must be shown by the bidder only to Executive Engineer (C)/Superintending Engineer, IGIMS on next day at 3.00 PM of opening of technical bid. In case of non production of original documents the bidders will be declared technically non responsive.
- XXVII. The Contractors employing trucks for carriage of materials and for other works have to comply with the rules of the Motor Vehicles Act.
- XXVIII. The Contractor shall not be entitled to claim or for compensation, for any loss suffered by him due to (A) Natural calamities, (B) Act of enemies, (C) Transport

and procurement difficulties or (D) Circumstances beyond the control of the Department.

- XXIX. On Account of Income Tax and VAT certain percentage will be deducted from the bill of the contractor as per Government Rule.
- XXX. Royalty Form M and N and related Mining Challan (in original) will be produced along with each bill against minerals consumed during construction.
- XXXI. On non production of Royalty Clearance certificate, necessary recovery on account of royalty charges will be made from the bill of the contractor at the rate prescribed by the Mining Department.
- XXXII. Work shall be executed subject to availability of land. No claim shall be entertained in this regard.
- XXXIII. Neither any interest shall be paid nor will any claim be entertained on account of delayed payment due to non availability of fund.
- XXXIV. The contractor shall have to rectify at his own defective works found during checking or inspection of the higher authorities.
- XXXV. On completion of works contractor shall have to remove all materials and leave the space tidy and ready for use, all as per direction of Engineer in Charge.

**Sd/-**  
**DIRECTOR**  
**I.G.I.M.S. - PATNA**